



Elm Tree Farm

A Brandon Trust enterprise

Dear parents,
carers and service
users



It's our intention to start our phased return to Elm Tree Farm soon. As you can appreciate this will be a gradual process over the coming weeks and months. We will be offering a reduced number of days with smaller numbers, to ensure we're able to follow social distancing and infection control rules.



We need to make sure everyone is safe. This means there are some changes we have made.

We want everyone to have a great time when they come and to feel safe.



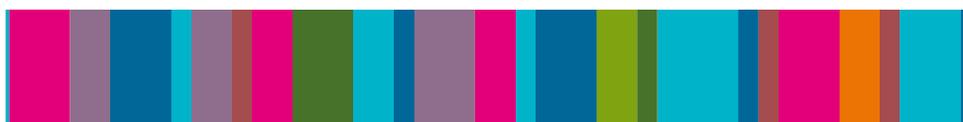
If you are worried about any of the changes or are unhappy you can contact:

Elm Tree Farm - 01179586206

Brandon

Live free

the learning disability charity

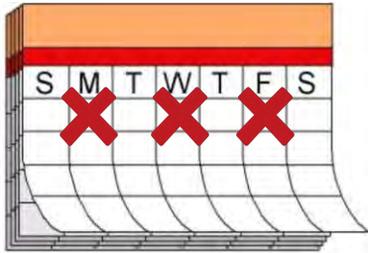




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What days will I be coming to the farm?



In order to make sure you are safe we are reducing the amount of days you will be coming to the farm for a while.

You will start and finish your day at the same time as before but you may come for less days in the week.

Unfortunately, some people will not be included in the first phase, due to medical, health, shielding and social distancing reasons.

A member of our team will be in contact with you in due course to discuss your service.

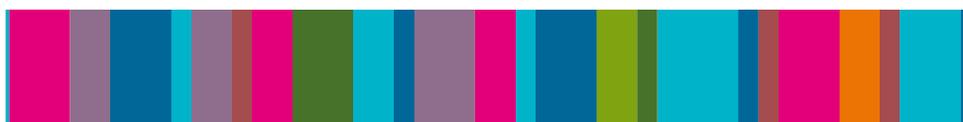
Monday	Tuesday	Wednesday	Thursday	Friday

This will change again when we are sure that it is safe to come in or attend for more days. We will tell you if your days will change again.

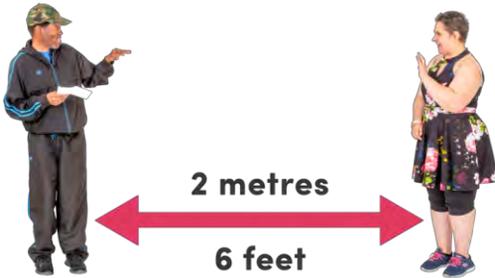
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Keeping you safe at the farm



Keep a safe distance.

Please make sure you are the distance of a car from other people.



Stay safe by doing these things:

1. Wash your hands regularly and for at least 20 seconds and use hand sanitizers regularly.



2. Use a tissue for coughs and put it in the bin



3. Do not touch your face or eyes with your hands



Staff may need to wear a face masks sometimes.

You may have to wear a mask too. We will tell you if you need to, such as in a car.

Keeping you safe at the farm



Coronavirus is a virus.

The symptoms are:

- * a fever (feeling very hot)
- * **a cough that doesn't go away**
- * not being able to smell or taste things properly.



If you, or someone you live with, have symptoms of coronavirus you must not come to the farm.



You must stay at home but ring to let us know.



If you start to feel ill at your project on the farm, we may send **you home**, so **it's important** there is someone who can come and collect you if needed.

If you are worried about your health ask someone to help you go onto NHS online 111.nhs.uk



Keeping you safe at the farm

What you need to bring when you come to your project on the farm.

You will need:



- To bring your own food, drinks and cutlery.



- If you want a hot drink, you will need to bring a flask.



- To bring your own work boots and gloves. You will need to take them home with you when you leave.



- Put all your things in a bag so you can carry them to and from the farm.

Keeping you safe at the farm

Things will be a bit different when you come to your project on the farm.

1.



There will be signs to show you where you can and can not go.

2.



In the morning, you will be met in the car park by staff and taken to your project.

At the end of the day you will be walked back to the car park by your staff and wait to go home.

Parents/carers will be asked not to enter the site but wait in the car park

This means, the time you arrive and leave may be different to usual.



Keeping you safe at the farm

Things will be a bit different when you come to your project on the farm.



We will take your temperature to check you are ok when you arrive. It would be really useful if your morning transport could wait in case you need to go straight home.

3.



Not everyone can have their break at the same time.



You will be told what time your break is. It might not be at the same time as all your friends.

4.



You may not be able to use the toilet you always use.

Please let staff know when you need the toilet.

They will show you which one you can use.



Keeping you safe at the farm

Things will be a bit different when you come to your project on the farm.



Because of all the changes you may:

- Spend time with new people.
- Work in new areas that you have not worked in before.
- Do tasks differently to how you have done them before, such as not sharing tools.
- Help tidy up and keep the farm clean and safe for everyone at the end of the day.



Keeping you safe at the farm

An important note about safety at the farm.
What you need to know.



To keep everyone safe we must make sure everyone follows the rules.

If we feel you are not following the rules we may ask you not to come to the farm.



If we feel that you are finding it difficult to follow the rules and it is putting people at risk, we may ask you not to come to the farm.



We will do everything we can to keep you safe, but we can not promise that you will not get coronavirus from coming to the farm.

Thank you, we look forward to seeing you soon.